



INFORMATION TO CONTRIBUTORS OF AN ACCOMPANIMENT DEVICE

The tool is a framework / a presentation plan to be completed using questions that figure with each of the four sections of the framework and which refer to the recommendations of the PROFINT Model. The aim is to help you:

- to communicate precisely on the objectives of your device, its advantages, its added value
- and to motivate and organize effectively the various contributors to your device by clearly clarifying their role and the expected impacts of their contribution.

The level of detail of the information may vary depending on the targets of contributors, as well as the first three headings may constitute a framework to informing a wider public (partners, administrations, funders, etc.).

Name of the device

Objectives of the device and accompaniment approach

- Give the main objective(s) of the device in terms of integration
- Highlight the elements relating to a comprehensive accompaniment
- Highlight the different types of targeted / supported learning processes
- Highlight the place made and the importance given to the practice
- Highlight the place made and the importance given to collective activities and / or individual support

The organisation of the device

- Describe / name the stages / the constituent parts of the device
- Highlight the type(s) of learning targeted in each step or part of the device
- Describe the basic support team and the respective roles of each person

A diagram may be appropriate to transmit this information and allow the introduced person to visualize at which level he/she intervenes.

Beneficiaries

- What level(s) of language proficiency
- What level(s) of education
- What or professional project(s) or perspective(s)
- What main issues and what specific need(s) in terms of support
- What expectations

The contribution of the introduced actor

- At what level of the system - in what activity/ies or at what stage(s) – he or she intervenes
- To what types of learning he or she mainly and incidentally contributes
- What other roles will he or she plays or can play regarding the team and regarding the beneficiaries
- How the contribution is articulated with the other accompanying actors
- What impacts are expected from the contribution in terms of learning of the beneficiaries

